NAT II Management Science Computer Science

Sr	Questions	Answers Choice
1	In order to revert to the original settings for the given styles you may have modified, which of the following button is pressed	A. Rule B. Settings C. Reset all D. Ignore all
2	Tables are used	A. To organize the rows B. To organize the columns C. To organize and present information D. All the above
3	How many columns are present in a worksheet of the excel	A. 156 columns B. 256 columns C. 556 columns D. 656 columns
4	In order to open the edit menu in the excel menu bar, which of the following shortcut key is used	A. Alt+E B. Alt+D C. Alt+I D. Alt+T
5	When any rectangular area is filled with data, excel is called as	A. Cell B. Square C. Spot D. Region
6	Rearranging data in a new sequence is known as	A. Updating B. Batching C. Sorting D. Summarising
7	Which of the following is not an element of data communication	A. Sender B. Hertz C. Received D. Transmission medium
8	Toolbars when stacked under the menu bar are termed as	A. Floating B. Anchored C. Pre-designed D. Endnote
9	In Microsoft Word, Ctrl+I is used for which of the following	A. Single line spacing B. Double line spacing C. To set 1.5 line spacing D. To set 5 line spacing
10	In order to open the data menu in the excel menu bar, which of the following shortcut key is used	A. Alt+D B. Alt+A C. Alt+T D. None of above
11	When the control unit direct the ALU to perform an operation on the data, the machine cycle is involved in its	A. First step B. Second step C. Third step D. Fourth step
12	Which of the following device is used to connect different types of networks	A. Repeater B. Bridge C. Router D. Gateway
13	In Microsoft Excel, a collection of related worksheets in a single file is called	A. Book B. Dictionary C. Work dictionary D. Workbook
14	FTP stands for	A. File transmission protocol B. File terminal protocol C. File transfer protocol D. File transmitter protocol
15	The open dialogue box is used to find	A. Open and delete files B. Copying and paste files C. To accessing the internet

		D. All the window
16	WOL stands for	A. Web online B. Wide online C. World online D. Whole online
17	You can see the applied formatting style for text in a document by clicking	A. F1 B. Alt+F1 C. Ctrl+F1 D. Shift+F1
18	The location of text insertion is indicated by a	A. Busy cursor B. Blinking cursor C. Simple cursor D. None of these
19	Which of the following are the common font styles?	A. Bold B. Italic C. Under line D. All of these
20	In operating system, a computer stores data in the form of	A. Letters B. Files C. Objects D. Directories