PPSC Computer Science Topic 5 Microsoft Power Point Online Test

Sr	Questions	Answers Choice
1	A new presentation can be created from	A. Blank presentation B. From Existing presentation C. From Design Template D. All of above
2	The select all of the boxes of an organization chart.	A. Clicking and edit and select at. B. Right click the chart background and then click select all C. Press and hold the SHIFT key and click each box D. All of above
3	Objects on the slide that hold text are called.	A. Placeholders B. Object holders C. Auto layouts D. Text holders
4	Which of the following can you use to add times to the slides in a presentation.	A. Slide show menu B. Rehearse timing button C. Slide transition button D. All of the above
5	Want your logo in the same position on every slide automatically? Insert it on the	A. Handout master B. notes master C. Slide master D. All of the above
6	Which of the following is the default page setup orientation of side in Power Point.	A. vertical B. Landscape C. Portrait D. None of abvoe
7	Which option allows you to select line curve freeform or scribble toos.	A. Create effect B. insert motion path C. Draw custom path D. All of the above
8	How can you quickly reinstate a deleted footer placeholder in master view.	A. Create a new slide master B. Re apply the footer placeholder C. Re apply the slide layout D. All of above
9	Which of the following provides a means of printing out feature notes with a miniature slide on a printed page.	A. Slide with animation B. Outline view C. Notes page D. Audience handout
10	In normal view how can you quickly change to handout master view.	A. Click the outline tab and select handout master view B. Press the shift key and click the handout master view button C. On the view menu click slide sorter and click handouts D. All above
11	Want a Power Point photo album slide show to play continuously.	A. Use Radom slide transitions B. Launch an online broadcast C. Loop continuously D. All of the above
12	Which of the following tool enables you to add text to a slide without using the standard placeholders.	A. Text tool box B. Line tool C. Drawing tool D. Auto shapes tool
13	Which of the following should be used when you want to add a slide to an existing presentation.	A. File add a new slide B. Insert , New slide C. File open D. Files New
14	What is defined by the handout master	A. Slide formatting B. Layout of audience handout notes C. Handout content formatting for Microsoft word export

		D. All of above
15	You can show the shortcut menu during the slide show by	A. Clicking the shortcut button on the formatting toolbar B. Right clicking the current slide C. Clicking an icon on the current slide D. a and b
16	Which command bring you to the first slide in your presenatation	A. Next slide button B. page up C. ctrl + Home D. Ctrl + End
17	Auto clipart is a feature that	A. Automatically places clipart in your presentation B. Scans your presentation for incorrect spelling in your words on each slide. C. Scans your presentation for incorrect spelling in word arts objects D. All of above